



Stewardship Ontario

MHSW Rules and Policy Changes for 2018

Steward Information Webinar
October 18, 2017



Canadian Stewardship
Services Alliance



Webcast Information

- Speaker advances slides
- Volume control ①
- “Ask a Question” ②
 - Type & click ‘submit’
- Technical issues? Use “Ask A Question”

A screenshot of a webcast interface. At the top left is the logo for the Canadian Stewardship Services Alliance, which consists of a green and grey geometric shape. To the right of the logo is the text "Canadian Stewardship Services Alliance". Below this is a "Media Player" window with a dark grey progress bar and a volume icon, with a "0:00" timestamp. Below the media player is a "Q&A" section with a text input field containing the placeholder text "Please enter a question" and a blue "Submit" button. On the right side of the screenshot, there are two circled numbers: "①" next to the media player and "②" next to the Q&A section.



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Agenda

- Introduction
- Timeline and resources
- Rules changes
- Policy updates
- Next steps
- Q&A session



Introduction

- Stewardship Ontario initiated a review of the MHSW Rules and policies that govern steward registration, reporting, invoicing and compliance to ensure the MHSW program:
 - adheres to the appropriate regulatory frameworks
 - harmonizes where feasible with the Blue Box Rules
 - provides clarity for all stewards
 - efficient and effective for stewards



Timeline and Resources

- Email any comments and feedback by November 10 to: stewardfeedback@cssalliance.ca
- Final changes take effect January 1, 2018, following approval by SO Board
- Webpages with all program documents and policies
- National Steward Services team ready to assist with any 2018 reporting questions in new year



Rules Changes

- New Index and headings
- Minor clarifications and additions to definitions
- Changes reflect the new Waste Diversion Transition Act (WDTA) and creation of the Resource Recovery and Productivity Authority (RPRA)
- New provision clarifies scope of Rules
 - Section 2: Application of These Rules
- No changes to MHSW materials



Rules Changes (cont'd)

- New registration process for **affiliated organizations**
 - Going forward, affiliated organizations who wish to report separately will be required to:
 - Seek approval
 - Provide information on affiliated/parent organizations after registration
- Stewards **notification** to SO within 30 days:
 - Changes due to e.g. mergers/acquisitions
 - Changes in contact information
 - Errors in reporting



Policy Updates

- Revised Steward Initiated **Adjustment** Policy
 - Stewards have 2 years (8 quarters) from the date of the report submission to request an adjustment
 - Adjustments cannot be made due to changes in methodology
 - Stewards must be in good standing to initiate requests
 - Policy harmonizes with the Blue Box policy
 - Credits continue to be immediately available on your account to be applied to your next invoice



Policy Updates (cont'd)

- **New Primary Contact Policy**
 - Currently Primary Contacts (PCs) attest to the accuracy of the reports and that they are the “authorized agent for the Steward”
 - New policy for new steward accounts has additional safeguards requiring PC to be appointed by a senior officer who has authority to bind the steward corporation



Policy Updates (cont'd)

- Revised **Dispute Resolution Policy**
 - Minor changes that limit costs and disruption to the program and the steward, to support a fair and efficient resolution process:
 - Focus on resolution at the staff level
 - Move directly to arbitration if senior members of the two organizations are unable to reach agreement
 - Limit arbitration to four hours, if initiated, with costs borne equally by the program and the steward



Policy Updates (cont'd)

- **New Parallel Importation Policy**
 - requires that all first importers to report on MHSW obtained from outside a resident brand owner's distribution network



Policy Updates (cont'd)

- Revised **Administrative Fees, Interest and Penalties** Policy
- Goal of the new policy is to promote program compliance and ensure that non-compliant stewards contribute to cost of compliance efforts
- The policy outlines situations where administrative fees, penalties, and interest will be applied:
 - Failing to register within 60 days of becoming obligated
 - Failing to file a report by the deadline
 - Failing to pay an invoice by the invoice deadline
 - Making adjustment requests



Recap

- MHSW Rules & comparison document
- Administrative Fee, Interest and Penalty Policy
- Dispute Resolution Policy
- Parallel Importation Policy
- Primary Contact Policy
- Steward Initiated Adjustment Policy



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Questions & Answers



Next Steps

- Final Rules and Policies available once approvals have been received from SO board
- All will be effective January 1, 2018
- Q&A will be published
- National Steward Services team ready to assist
- Please submit any feedback by November 10th to stewardfeedback@cssalliance.ca

Thank You!